



Vel Tech

Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Rules and Regulations

1. The information furnished are true and correct to the best of our knowledge. The original certificates will be produced at the time of admission. In case any information furnished is found to be incorrect / or found to be false at a later date on verification we agree to forego any claim for admission. I / my son / daughter will forfeit the admission / seat no matter at what stage of the course / class he / she will be in at that time.
2. If admitted we agree to be bound by the rules and regulations now in force and those to be made from time to time. We will make good the loss or damage to properties of the Institution caused by any of us.
3. We promise that we will not claim any compensation or refund of our fees paid by us under any circumstances.
4. We also promise that we will not do anything either inside or outside the institution that will interface with its discipline.
5. I won't enroll as a member in any political / Parent / Association.
6. We accept all decision of the authorities in all matters of training, conduct, examination and discipline with no right of questioning it in any court of law.
7. We promise to abide by all the rules and regulations of your institution.
8. We accept that any amount paid to the Institution is non refundable after admission at any stage.
9. We accept to adhere by the following rules:
 - Under any circumstance, Eve. Teasing, Ragging, Romance, Rowdism and Copying will not be permitted. In case, he / she is involved, he / she will be disqualified, terminated from the Institute and legal action will be initiated. In case, of any misbehavior / indiscipline, the parent should appear before the disciplinary committee.
 - No election is allowed for student's Chairman / Class Representative / Mess Representative. If necessary, the topper will be nominated as Student's Chairman / Class Representative / Mess Representative.
 - Any kind of private functions is not permitted inside the campus.
 - Churidhar, Dupatta is compulsory for Girl Students. Shirts should be tucked in & black shoes are compulsory for Boys & Girls.
 - We are following this for the past 16 years. Dress code is formal.
 - Students should wear Khaki Uniform / White overcoat for workshops and Labs.
 - Students are not be permitted inside the University without ID Card.
 - Cellular phones are not allowed.
 - Students should not travel in the bus without T card.
 - Students can come to the University by University Bus, Metro Bus & Bicycle. We do not permit Vans.
 - Students should not miss any exam conducted by exam cell. Students, who have failed in the Monthly tests, will not be allowed to write the University Exams / Otherwise TC will be issued.
 - Students with poor Academic performance, Insufficient Attendance and indisciplined behavior will not be allowed to write the University Exams.
 - Continuation of Hostel accommodation depends on the student's character and behavior. Management can cancel the Hostel accommodation at any time without notice if found indisciplined & no money will be refunded.
 - Classes for 1st Year Hostellers will be in 2 sessions (Forenoon, Afternoon) and is compulsory. Extra classes will be conducted in Hostel.
 - All fees are subject to change without prior intimation.
 - Students can bring food from residence or should take food in the canteen. We don't allow the students to go outside the campus during intervals.
 - If the students fail to enter the campus before the stipulated time in the morning, he / she will not be permitted in the college for half day.
 - Residential classes for weak students after college hours are compulsory.
 - All project documents should be made inside the campus only.
 - Computer labs will be working as per the requirements of the students on Sundays also.
 - Any dispute arising between the student and the institution shall be settled by way of arbitration and the sole arbitrator shall be the Principal of the Institution concerned. The venue of arbitration shall be only within the city of Chennai. The provision of the arbitration and Conciliation Act 1996 shall apply to the arbitration proceedings and the student shall not resort to any court proceedings without undergoing the arbitration agreed hereto in the event of any dispute.
 - Semester drop and Year drop students will not be readmitted.
 - Tie is compulsory for MBA Students.
 - Blazer is compulsory for all important college functions.
 - Students are not permitted to stay in private houses in between North of Vel Junction & South Gate. Students shall stay in hostel for the entire duration of study. However, the student may be permitted to stay as day boarder i.e. Staying with the parents or guardian(whose details are given during admission).
 - We accept the additional charges on Internet, any government payments like Flag Day etc., payments to affiliating and approving authorities, payments for books and periodicals, printing items etc.
10. We accept the increase in transport charges with reference to change in fuel price.
11. In case of any loss / theft of books in library, the total cost will be shared by us.
12. We also accept the additional charges due to the power tariff changes during the academic year.
13. After paying the University exam fees, I will not refrain from coming to the examination.
14. WE FURTHER ACCEPT THAT IF / MY SON / DAUGHTER WISHES TO LEAVE THE INSTITUTION IN THE MIDDLE WE WILL PAY THE FEE FOR THE FULL COURSE BEFORE THE ISSUE OF THE TRANSFER CERTIFICATE AND OTHER CERTIFICATES.
15. We hereby declare that we have read and understood the conditions of eligibility for the programme for which admission is sought. The candidate fulfill the minimum eligibility criteria and we have also provided necessary information in this regard. In the event of any information found incorrect, or Misleading, my ward's candidature shall be liable to cancellation at any time and shall not be entitled to refund or any fee paid by us.
16. The Student shall not indulge in any act of ragging at any point of time during the course of study.
17. The Student shall not indulge in any kind of sexual harassment whatsoever of any other during the course of study.
18. The Student shall not at all times be bound by the rules and regulation in force from time to time and further that in the event of any violation, the student is liable to be discharged from the course of study/hostel as the case may be.